

St. Mark School



Registration 2025-2026 School Year

Priority registration begins Monday, January 20 for current St. Mark families with students in grades Preschool-8 for the 2025-2026 school year. Open registration begins Sunday, January 26 for families new to St. Mark. Registration links will be posted on the Admissions page of the school website:

<https://www.stmarkwestpark.com/admissions>

PRESCHOOL

St. Mark offers a preschool program for children four to five years of age, but not yet ready for Kindergarten. We aim to prepare students for Kindergarten through free play, structured small groups, and other developmentally appropriate educational experiences, and focus on the social, emotional, spiritual, academic, and physical needs of our students. Both half-day and full-day options are available. **Children must be four years old by September 30, 2025, and fully potty trained to attend our program.**

KINDERGARTEN

Kindergarten students must be at least five years old on or before September 30, 2025.

PERSONAL TOURS

Personal tours of the school may be scheduled through the school office. Tours can be arranged by contacting the school office at 216-521-4115 or office@stmarkwestpark.com

St. Mark School does not accept transfer students for the eighth grade year except under circumstances deemed extraordinary by the administration. **Acceptance decisions will be made upon interview and Entrance Exam (Grades 3-8), completion of admission forms, and payment of applicable registration and technology fees. Parish families have priority in cases where class space is limited.**

TUITION/FEES FOR THE 2025-2026 SCHOOL YEAR

Grades K-8: \$6,300

Registration Fee \$200/child
Technology Fee \$50/child

Preschool: Half-Day - \$2,000 Full Day - \$4,000
Registration Fee \$100/child

For questions regarding tuition/fees, please contact Business Manager, Mrs. Teresa Winans, in the parish office at 216-226-7577.

RE-ENROLLMENT DIRECTIONS FOR CURRENT ST. MARK FAMILIES

Login to your current Digital Academy Account and complete the following:

- Check each child's name to re-enroll your student(s).
- Add any new students for the 2025-2026 school year. **Please note, if you are enrolling a student for Preschool for the 2025-2026 school year, you must use the separate Preschool Registration link on the Admissions page of our school website.**
- Indicate the registration and technology fees payment method.
- Complete registration and technology fees. **Fees are due at the time of registration.**

VERY IMPORTANT: Review your address, phone numbers, email addresses, student information and household and family information. Make corrections if needed and confirm. It is **imperative** that all information is correct.

ENROLLMENT DIRECTIONS FOR NEW PROSPECTIVE FAMILIES PRESCHOOL-GRADE 8

Enrollment is completed online through the Digital Academy Portal on the Admissions page of our website.

***Please note: If registering for Preschool, please be sure to use the Preschool registration link found on the Admissions page of our website.**

- Create a Digital Academy Account and Login.
- Add your new student(s).
- Add your address and family information and confirm. Please double check that all information is correct before you submit your registration.
- Indicate the registration and technology fee payment method.
- Complete registration and technology fees. **Fees are due at the time of registration.**

New student registration must include the following:

- Completed school registration online using Digital Academy
- Copy of Child's birth certificate - uploaded to Digital Academy
- Certificate of Baptism (if applicable) - uploaded to Digital Academy
- **For Kindergarten students ONLY** - if your child is not currently attending St. Mark preschool provide a copy of their most recent preschool report card/ progress report - uploaded to Digital Academy
- Release of Records Form if transferring from another school
- Copy of custody/guardian papers (if applicable)
- Special Services Form
- Most recent report card and standardized test scores (transfer students grades 1-8)
- Admission interview with the Principal/Assistant Principal (transfer students grades 1-8)

You will receive a confirmation email once you submit your registration.

ALL FAMILIES REGISTERED FOR THE 2025-2026 SCHOOL YEAR

- Cleveland Scholarship or EdChoice Expansion paperwork must be completed and submitted to the school office by March 1, 2025. **THIS IS NOT COMPLETED THROUGH DIGITAL ACADEMY.** The paperwork will be released by the Ohio Department of Education in early February. The school office will notify all families when it becomes available.
- Completion of all school forms for the 2025-2026 school year on Digital Academy prior to the start of the school year.
- Receipt of Cleveland Scholarship or EdChoice Expansion acceptance letter **PRIOR** to the start of the 2025-2026 school year.

PLEASE NOTE: Registration is NOT complete until all fees are paid in full, Cleveland Scholarship or EdChoice Expansion paperwork has been completed and all registration materials have been received.

St. Mark School admits students of any race, color, sex, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.