

Dear Parents,

Welcome to the 2011- 2012 school year. I look forward to a school year in which your child will grow academically and spiritually.

The school year runs very smoothly with good communication between you and myself. The weekly planner is the main source of information about each upcoming week. Every Monday, the students will fill in specials, homework, and any other information pertaining to that week. Please sign the planner nightly. Every Friday, a folder will be sent home with all graded papers from the week. Please review these papers with your child, and date and sign this folder. Your signature ensures that you have seen the information and your child's progress on assignments.

There will be a homework assignment each evening, which will be an extension of a lesson. Students should also read for at least 15 minutes every night and practice math facts. Homework assignments are to be returned to school the next day. In the event of 3 missing assignments, students receive an after school slip for 15 minutes to be served the following day.

Classes will consist of math, language arts (English, phonics, spelling and handwriting), social studies, science, reading, and religion. Students' progress will be assessed through observation, participation, discussion, tests/quizzes, in-class work, and homework assignments.

If you have any questions or concerns, please do not hesitate to contact me. I check email daily ([reardon@stmarkwestpark.com](mailto:reardon@stmarkwestpark.com)), or if you call the school office at 216-521-4115, I will return your call.

Our theme for the school year is HOPE, and it is with that in which we begin and carry through the entire year.

Mrs. Reardon